

# DEPOSIT REFUND

21

NAME(S): \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

ADDRESS: \_\_\_\_\_ UNIT: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

The refund of your deposit will be based, in part, on cleaning the following items after moving out:

- All appliances inside and out.
- Cabinets and drawers inside and out.
- All floors. Wax as necessary. Baseboards and door casings. Carpets shampooed professionally; receipt to be provided to rental owner/agent.
- Window coverings cleaned professionally; receipt to be provided to rental owner/agent.
- Ceilings and walls.
- Heating units; vacuumed as necessary.
- Fireplace & hearth.
- All plumbing fixtures.
- Shower tile/enclosure including tracks and doors.
- All windows, windowsills and tracks.
- All doors inside and out including tracks.
- Porch, deck, patio, walkway and garage.

In addition, the following need to be completed:

- All garbage/trash/debris removed to appropriate receptacle.
- Lawn and grounds trimmed and mowed, if applicable.
- Final utility bills paid.
- All keys must be returned.
- Forwarding address provided to owner/agent.
- Property left is as good condition as when received – ordinary wear and tear expected.

\_\_\_\_\_  
Owner/Agent

\_\_\_\_\_  
Resident

\_\_\_\_\_  
Resident



**Equal Housing Opportunity**

WARNING: No portion of this form may be reprinted without written permission of the Oregon Rental Housing Association, Inc.  
© Copyright 2007 Rev.1/07

*Oregon Rental Housing Association, Inc.*