

APPLICATION TO RENT

Check here if Application to Co-Sign



RHA
RENTAL HOUSING ASSOCIATION
Of Greater Portland
www.rhagp.org

Rental Address _____ Unit # _____
Date: ___/___/___ Time: _____ Move-in Date: _____ Examined Photo I.D.? _____

APPLICANT INFORMATION

Applicant Name: _____ Telephone: _____
First Middle Last

E-mail Address: _____ Cellular: _____

SSN #: _____ Birth Date: ___/___/___ Driver's License, State and #: _____

- Current Address:** _____ # _____ City: _____ State: _____ Zip: _____
Since: ___/___/___ Why are you moving? _____
Current Landlord: _____ Rent Amount \$ _____ Telephone: _____
- Previous Address:** _____ # _____ City: _____ State: _____ Zip: _____
From: ___/___/___ To: ___/___/___ Why did you move? _____
Previous Landlord: _____ Rent Amount \$ _____ Telephone: _____
- Previous Address:** _____ # _____ City: _____ State: _____ Zip: _____
From: ___/___/___ To: ___/___/___ Why did you move? _____
Previous Landlord: _____ Rent Amount \$ _____ Telephone: _____
- Previous Address:** _____ # _____ City: _____ State: _____ Zip: _____
From: ___/___/___ To: ___/___/___ Why did you move? _____
Previous Landlord: _____ Rent Amount \$ _____ Telephone: _____

Have you ever: Been Evicted? Yes No; Been sued by a Landlord? Yes No; Filed Bankruptcy? Yes No; Been convicted, or pleaded guilty or no contest to a crime? Yes No; If Yes to any of these please explain: _____

EMPLOYMENT/INCOME

- Current Employer:** _____ How Long? _____
Supervisor: _____ Telephone: _____
Job Title: _____ Take Home Pay (per month): \$ _____ Full-time Part-time
- Previous Employer:** _____ How Long? _____
Supervisor: _____ Telephone: _____
Job Title: _____ Take Home Pay (per month): \$ _____ Full-time Part-time

Other Income (per month): \$ _____ Source: _____ Telephone: _____
Other Income (per month): \$ _____ Source: _____ Telephone: _____

REFERENCES

- Emergency Contact:** _____ Telephone: _____
Name Address Relationship
- Personal Reference:** _____ Telephone: _____
Name Address Relationship
- Personal Reference:** _____ Telephone: _____
Name Address Relationship

PROPERTY

- Automobile** Make: _____ Model: _____ Year: _____ License#: _____ State: _____
- Automobile** Make: _____ Model: _____ Year: _____ License#: _____ State: _____
- Other Vehicles/Boats:** _____ Model: _____ Year: _____ License#: _____ State: _____

Do you own: Water-Filled Furniture: Yes No Fish Tank or Aquarium? Yes No

PET #1
Type: _____ Size: _____ Weight: _____
Has the Pet ever injured anyone or damaged anything? Yes No

PET #2
Type: _____ Size: _____ Weight: _____
Has the Pet ever injured anyone or damaged anything? Yes No

Comments & Explanations from Applicant: _____

BANK

• **Bank:** _____ **Branch:** _____ **Checking Account #:** _____
• **Bank:** _____ **Branch:** _____ **Savings Account #:** _____

HOUSEHOLD

For identification purposes only, please list names and dates of birth for all persons that will be occupying the unit.

Name _____	Date of Birth _____	Name _____	Date of Birth _____
Name _____	Date of Birth _____	Name _____	Date of Birth _____
Name _____	Date of Birth _____	Name _____	Date of Birth _____
Name _____	Date of Birth _____	Name _____	Date of Birth _____

RENTAL CHARGES, FEES AND DEPOSITS DISCLOSURE

Monthly Rent: \$ _____ **Security Deposit:** \$ _____ **Last Month's Rent Deposit:** \$ _____

Additional Security Deposit for Pet \$ _____ **Pet Rent** \$ _____

*The above deposits may be increased in the rental agreement if applicant(s) does not meet all screening guidelines, but we agree to rent the dwelling upon payment of additional deposits.

NON-REFUNDABLE FEES:

- Late Charge of \$ _____ or \$ _____ per day (until the end of the month) or \$ _____ every five days (until the end of the month)
- Smoke alarm, smoke detector or carbon monoxide alarm tampering fee of \$ _____
- Dishonored check fee of \$25.00, plus \$ _____ which is charged to the Landlord by the Landlord's bank
- Early lease termination (May not exceed 1 1/2 times the monthly rent) of \$ _____
- \$50.00 for late payment of utility or service charge that is paid directly to the Landlord (per occurrence)
- \$50.00 for failure to clean up pet waste, garbage, rubbish or other waste from outside of the dwelling unit (per occurrence)
- \$50.00 for improper use of vehicle within the premises (per occurrence)
- \$50.00 for parking violations (per occurrence)

Screening Fee \$ _____ (If paid, Applicant acknowledges receiving a copy of Landlord's applicant screening guidelines, and has been told the number of units available or that will be available in the near future for rent in the area and of the type sought by the Applicant and the number of applications accepted and under consideration for those units).

_____ **Applicant Initials**

APPLICATION DISCLOSURES

NOTICE:

Tenant Screening Entails the following (check all that apply):

- Tenant Screening Service
- Credit Reporting
- Public Records Search
- Rental History Verification
- Employment Verification
- Personal Reference Verification

You have the right to dispute the accuracy of information provided by the tenant screening service or credit reporting agency who will be contacted for information concerning your application. Applicant agrees that an incomplete application may cause delays or result in denial of tenancy. Applicant certifies that the above information is correct and complete and by signing below applicant authorizes Landlord/Agent to obtain a credit report on Applicant.

Applicant Date

